

**NOTICE AND AGENDA**  
**GRAFTON TOWNSHIP REGULAR BOARD MEETING**  
**GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS**  
**Thursday, July 12, 2012 7:30 p.m.**  
**Huntley Park District, 12015 Mill Street, Huntley, IL 60142**

**NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Thursday, July 12, 2012, 7:30 p.m. for purpose of considering the following agenda:**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Regular Business**
  - A. Audit and Payment of Bills.
    1. Assessor Ottley to address the Board: a. Fix past bill Line Item; b. Remove broken water cooler; c. Other issues.
    2. Discussion and potential action on designation of Line Item for incorrect charges of \$424.00/General Assistance being charged to 2012 Annual Meeting.
  - B. Approval of Minutes
    1. Minutes of June 14, 2012 Township Public Hearing I and Public Hearing II.
    2. Minutes of June 14, 2012 Regular Township Board Meeting
- 6. Public Comment/ Board Members Response to Public Comment**
- 7. Old Business**
  - A. Discussion and potential action on 1) status of audits of 2009-2010 and 2010-2011; 2) hiring of a new audit firm to complete these audits and audit of 2011-12.
  - B. Discussion and potential action on review of check stubs/statements for January, 2012; February, 2012; March, 2012; and April, 2012. May, 2012, June, 2012.
  - C. Discussion and potential action on format of reporting of financial statements including current month actual, current month budget; year-to-date actual and year-to-date budget.
- 8. New Business**
  - A. Discussion and potential action on non-payment of Township Trustees' salaries for six (6) meetings.
  - B. Discussion and potential action on detailed hours worked for each Township office personnel.
  - C. Establishment of agenda items for next meeting.
- 9. Reports**
  - A. Supervisor
    1. FOIA Report
  - B. Trustees
  - C. Clerk
  - D. Assessor
  - E. Road Commissioner
- 10. Executive Session**
- 11. Discussion and potential action of items as discussed at Executive Session.**
- 12. Adjournment**

Dated and posted by Township Clerk Harriet Ford  
this 10th day of July, 2012.

  
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This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules. This notice and posting may only be removed by Grafton Township Clerk Harriet Ford.





# Grafton Township

McHenry County, IL

P.O. Box 37, Huntley, IL 60142

847-669-3328 • Fax: 847-669-9256 • [www.graftontownship.net](http://www.graftontownship.net)

## Grafton Township Regular Meeting Notice and Agenda

July 12, 2012 7:30 PM

Huntley Park District, 12015 Mill Street, Huntley IL 60142

1. Call to order
2. Pledge of Allegiance
3. Audit and payment of Bills as submitted by the Supervisor
  - a. Trustees review and approve whether funds are available in budget line items
  - b. Trustees review and approve whether expenses are proper (legal township bills)
4. Board review of the cost of township newsletters 2005 to 2009.
5. Board review of the cost of township senior programs.
6. Approve minutes
7. Public Comment
8. Discussion and action to hire a general contractor for office renovations
  - a. Insulation
  - b. Generator
  - c. Windows
  - d. Attic phone line issues
  - e. Electrical updates
  - f. HVAC balancing
9. Motion to enter an agreement with a vending machine company.
10. Motion to repay all outstanding township loans.
11. Motion to return the township property title to Grafton Township.
12. Reports
13. Adjournment

*Linda Moore*

Posted by

Linda Moore

Grafton Township Supervisor

7/10/2012

**GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES**  
**July 12, 2012**

**1. Call to Order**

Supervisor Moore called the meeting to order at 7:30 p.m.

**2. Roll Call**

Present: Supervisor Moore, Trustees LaPorta, McMahon, Zirk, Murphy, Clerk Ford, Road District Commissioner Freund. Assessor Ottley.

**3. Pledge of Allegiance**

The Pledge of Allegiance was said.

**4. Set Agenda for Meeting**

**Motion by Trustee Murphy seconded by Trustee LaPorta, to approve the Agenda posted by the Clerk as the official Agenda for this meeting.**

**Roll Call**

**AYES: Trustees Murphy, LaPorta, McMahon, Zirk**

**NAYS: Supervisor Moore**

**ABSENT: None**

**Motion Passed.**

**5. Regular Business**

**Motion by Trustee McMahon, seconded by Trustee LaPorta, to move Item 8A under New Business to be the next item on the Agenda.**

**Voice Vote. Motion Passed.**

8A. Discussion and potential action on non-payment of Township Trustees' salaries for six (6) meetings.

Discussion: Trustee McMahon asked Supervisor Moore why the Trustees have not been paid for the past six meetings. Trustee LaPorta asked the Supervisor if she had been paid on time and stated that all previous supervisors paid the Trustees on a monthly basis. A lengthy discussion ensued. Supervisor Moore responded that there is no statute that determines the schedule for payment to the Trustees. She provided no further explanation as to why she has not paid the Trustees.

**Motion by Trustee LaPorta, seconded by Trustee McMahon, to move Item 9B under Reports to the next item on the Agenda.**

**Voice Vote. Motion Passed.**

**9. Reports**

**9B. Trustees**

Trustee LaPorta stated that the monthly inaccuracies in finances; ignoring the Board's action to pay bills; and the misuse of credit and debit cards has left the Trustees no other option, but litigation. Trustee LaPorta stated that the Supervisor is involved in numerous legal cases in two counties as a result of her inability to work with others. Trustee Murphy reported that there will be a Senior Committee Meeting on August 7 at the American Legion.

Trustee Murphy asked the status of the 10 computers that were donated to the Township for use as a public computer lab. The computers were donated by Ancel, Glink. Supervisor Moore would not answer the question as to where the computers are now located. Trustee Murphy asked that this be placed on the August Agenda.

**Motion by Trustee McMahon, seconded by Trustee LaPorta, to move Item 7B under Old Business to be the next item on the Agenda.**

**Voice Vote. Motion Passed.**

## 7. Old Business

B. Discussion and potential action on review of check stubs/statements for January 2012; February 2012; March 2012; April 2012; May 2012; June 2012.

Trustee LaPorta asked why the Supervisor would not provide this to the Board. Supervisor Moore provided a laptop that presumably included the financial records, however, the password she provided was incorrect and the records could not be accessed. Trustee McMahon requested that this item be placed on the agenda for the August Agenda and to include the month of July, 2012.

## 5. Regular Business

### A. Audit and Payment of Bills

#### **Motion by Trustee Murphy, seconded by Trustee Zirk, to review and pay the Town and Road District bills.**

Discussion: Trustee Murphy asked why the Forensican bill that was previously approved has not been paid and it is listed at \$300.00 less than what was approved to be paid. Supervisor Moore stated that Judge Caldwell instructed her to pay a specific amount. Trustee Murphy asked why the funds for the \$923.00 sound system that the Supervisor purchased for the 2012 Annual Meeting and that the Board previously approved to be returned came out of Line Item 968 Senior Services. Line Item 968 is actually "Postage." Trustee Murphy asked why the entire \$2000.00 Budget for last year/ Line Item 1574 Annual Meeting was spent on a Supervisor's newsletter in which no other elected official had input or information. Trustee Murphy also asked why Line Item 1574 now has an additional \$779.35 in it. Where did the funds come from? Trustee Murphy again asked about the GA funds that were used for the 2012 Annual Meeting/Line Item 1574. She stated that there is no money left in that Line Item and that the Supervisor is now over budget. Trustee LaPorta inquired as to why the ongoing accounting errors are still not fixed. Supervisor Moore said that she wants these issues outlined in writing. The Trustees objected to not having access to financial records readily available for review at the meetings so that the public could also be aware of the finances.

Assessor Ottley requested to dispose of his broken water cooler. He has purchased a new one and is submitting reimbursement for the cost. He continued to state that Line Item 1761 should be Line Item 1760. (EXHIBIT I) He asked Supervisor Moore asked ASSESSOR Ottley about the fraud charge on his canceled credit card. He responded that Officer Griffith had provided her with the information. to her. There was a discussion regarding the 5/11/2012 letter from Supervisor Moore to Assessor Ottley and Commissioner Freund. (EXHIBIT II) Discussion by Assessor Ottley regarding Cardinal Office Supply and Fleet Services. He continued to discuss Dundee Communications stating that the bill had been approved, but not paid. He is experiencing serious electrical issues- blown battery back-ups, monitor issues and issues with insufficient phone lines that he believes have already cost about \$2000.00 in damages. Trustees LaPorta and Murphy both expressed their disbelief that these items have not been repaired since there is budget designated to maintain the Assessor's Office. There was a discussion on the Road Commissioner repairing the electrical system in the Assessor's Office since the wiring is 10 years old and is probably overloaded and obsolete.

**Motion by Trustee Murphy, seconded by Trustee Zirk, to amend the motion to pay the Town Fund bills to exclude Kujovich Consulting \$600.00; Grafton Road District \$300,000.00; Ottosen, Britz, Kelly, Cooper, Gilbert & DiNiff \$25,779.47; Evans, Marshall & Pease, P.C. \$14,940; Printing and Then Some \$295.60 (2 charges @ \$147.80 each); Supervisor's MasterCard charges \$2,564.48; Linda Moore \$238.62; Grafton Township GA Fund \$462.04/Annual Meeting mischarge and to specifically pay Assessor's bill for Dundee Communication \$360.32.**

**Roll Call**

**AYES: Trustees Murphy, Zirk, LaPorta**

**NAYS: Supervisor Moore, Trustee McMahon**

**ABSENT: None**

**Motion Passed.**

The Supervisor refused to sign the Assessor's bills. (EXHIBIT III)

Discussion: Road Commissioner Freund said that they are still requesting numerous reports; bank statements, Mastercard statement for February 3, 2012; documents showing Quickbooks payroll fees and corresponding time period. He said this has not been done since the start of using Quickbooks for payroll. He said that Nextel bills have not been paid. (EXHIBIT IV) The Supervisor said she is requesting the detail from phone use. Road Commissioner Freund stated that this is unnecessary and not required.

**Motion by Trustee Murphy, seconded by Trustee Zirk, to amend the motion to approve the Road District bills to exclude payment of Grafton Township Town Fund \$448.80 and \$4000 (audit); the Bank of New York Mellon \$270,000 and specifically to pay Line Item 6562 an additional \$40 for the spouse seminar fee and to pay both unpaid Nextell bills.**

**Roll Call**

**AYES: Trustees Murphy, Zirk, McMahon, LaPorta**

**NAYS: Supervisor Moore**

**ABSENT: None**

**Motion Passed.**

The Supervisor refused to sign the Road District bills.

**B. Approval of Minutes**

1. Minutes of June 14, 2012 Public Hearings I and II.
2. Minutes of June 14, 2012 Regular Township Meeting

**Motion by Trustee Murphy, seconded by Trustee Zirk, to approve the Minutes of June 14, 2012 Public Hearings I and II and the Minutes of June 14, 2012 Regular Township Meeting**

**Roll Call**

**AYES: Trustees Murphy, Zirk, LaPorta**

**NAYS: Supervisor Moore, Trustee McMahon**

**ABSENT: None**

**Motion Passed.**

**6. Public Comment/ Board Members Response to Public Comment**

Loretta Wuich-Pro Senior Bingo

Joe Vokaty-Not in favor of Senior-Bingo

Betty Miller-Displeased with Board.

**Motion by Supervisor Moore to remove Trustee McMahon from meeting. Motion failed due to no second.**

Lisa Waitzman-Asked Supervisor why the Trustees have not been paid. Supervisor did not respond. Board responded.

Supervisor Moore called for a recess, but there was no second or vote. She left the podium and returned. During this time: **Motion by Trustee McMahon, seconded by Trustee Zirk, to appoint Trustee LaPorta Temporary Chair. Motion Passed.**

Supervisor Moore continued to preside over the meeting.

**7. Old Business**

- A. Discussion and potential action on 1) status of audits of 2009-2010 and 2010-2011; 2) hiring of a new audit firm to complete these audits and the audit of 2011-2012.

Discussion: George Roach, CPA, MBA, introduced himself to the Township Board. He said that he would be willing to work with the past auditor in a cooperative effort to complete the 2009-2010 and 2010-2011 audits. He would be interested in presenting a proposal for conducting the 2011-2012 audit. He will be in contact with the Supervisor and the Trustees and have information by the next Regular Township Meeting.

C. Discussion and potential action on format of reporting of financial statements including current month actual, current month budget; year-to-date actual and year-to-date budget.

The Supervisor stated this had already been discussed.

**Motion by Supervisor Moore to pay the 2009-2010 audit bill. Motion failed due to no second.**

### **8. New Business**

B. Discussion and potential action on detailed hours worked for each Township office personnel

No discussion.

C. Establishment of agenda items for next meeting.

2012 Check stubs and banks statements; Status of 10 computers donated to Township; audits.

### **9. Reports**

A. Supervisor

1. FOIA Report -None presented. Supervisor presented an idea for installing a vending machine at the Township. The Trustees stated that there is not adequate electric for essential equipment and the number of employees does not warrant a vending machine.

C. Clerk -Clerk Ford reminded the elected officials that they are required to complete the online Open Meetings Act Training provided by the Illinois Attorney General and to provide the Clerk with a certificate for the Township records. This is required to be completed by the end of the 2012 calendar year. She referenced a document provided by Joe Vokaty on the role of the Clerk in the Township. It was entered into record as EXHIBIT V.

D. Assessor

Not present.

E. Road Commissioner

General report. Reiterated on Issues as outlined in EXHIBIT IV.

### **10. Executive Session**

**11. Discussion and potential action of items as discussed at Executive Session.**

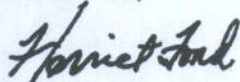
**12. Adjournment**

**Motion was made by Trustee Murphy, seconded by Trustee Zirk, to adjourn the meeting.**

**Roll Call/Voice Vote/All present voted Aye.**

**Motion Passed/Meeting adjourned at 9:45 p.m.**

Submitted,



Harriet Ford  
Grafton Township Clerk



ASSESSOR'S BILLS

Amount	10-May-12	Category
\$5.86	Wright Express Fleet Services	1760 fuel
\$10.00	Wright Express Fleet Services	1939 late fee
\$480.17	at&t	1752 phone & internet
\$77.81	Cardunal Office Supply	1851 office supplies
\$4,190.34	Blue Cross Blue Shield of Illinois	1243 health insurance
\$407.46	Humana	1243 insurance
\$150.00	Visual PAMSPRO	1761 seminar
\$341.60	The Chateau - Bloomington, IL	1761 hotel for class - Ottley 1760
\$66.00	Western Union	1939 money transfer - Ottley
\$9.99	mileage	1760 Ottley - 18 miles
\$41.95	Ice Mountain	1851 water
\$250.44	meals for class	1760 training - Ottley
\$28.50	Grafton Road District	1851 water softner salt
\$300.00	Illinois Property Assessment Institute	1761 John Collier - class
\$6,360.12		

should be 1760



Grafton Township

McHenry County, IL

P.O. Box 37, Huntley, IL 60142

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5/11/2012

Dear Assessor Ottley and Commissioner Freund,

Please submit your bills to my office no later than noon on Thursday, June 7, 2012. Starting in March, as a result of board complaints regarding board packet availability before board meetings, the bills will be due to my office on the first Thursday of the month no later than 12:00 noon. If your bill arrives in my office after this deadline it will be put on the list of bills to be approved by the Grafton Township Board at the next regular monthly meeting.

Please do ensure that you have contacted any vendors that you are billed by on a monthly basis, for example Ace Hardware or AT and T, or Fleet Services, if you have not received their bills and ask that they fax or email you the bill to meet the deadline.

Please note: If you have password protected any of your vendor accounts to restrict the supervisor from accessing the current payment information, we will pay the full amount of the bill, regardless of the amount marked on your paperwork.

All pages of the original invoices need to be submitted before payment can be released. It is not acceptable to redact any part of the invoice.

Please call 847-669-3328 if you have any questions. My email address is [lindamooregt@hotmail.com](mailto:lindamooregt@hotmail.com) for your convenience.

Thank you for your cooperation in this matter.

Sincerely,

*Linda Moore*

Linda Moore  
Grafton Township Supervisor  
Chief Financial Officer



## ASSESSOR'S BILLS

	Amount	12-July-2012	Category
	\$0.00	ConservFS	1760 fuel - 3 months
10	\$222.14	at&t	1752 phone & internet
04	\$253.08	Cardunal Office Supply	1851 office supplies
03	\$4,190.34	Blue Cross Blue Shield of Illinois	1243 health insurance
07	\$433.20	Humana	1243 insurance
12	\$300.00	Illinois Property Assessment Institute	1761 Hugo Roldan class - 7/22/2012
14	\$340.00	Illinois Property Assessment Institute	1761 Rich Alexander class - 8/8/2012
13	\$340.00	Illinois Property Assessment Institute	1761 David Knutson class - 8/8/2012
15	\$340.00	Illinois Property Assessment Institute	1761 James Burke class - 8/8/2012
16	\$300.00	Illinois Property Assessment Institute	1761 Hugo Roldan class - 7/30/2012
11	\$17.04	Ice Mountain	1851 water
02	\$7.05	ACE Hardware	1751 supply line paid for by Alexander
17	\$340.00	Illinois Property Assessment Institute	1761 Hugo Roldan class - 8/8/2012
18	\$90.00	postage	1755 Ottley - 200 stamps - 2nd request
05	\$321.00	Dundee Communicatios, Inc	1751 phone service work- past due
06	\$39.32	Dundee Communicatios, Inc	1751 late fee- past due
08	\$31.45	Huntley Automotive Repair Inc.	1751 oil change -2008 Ford Escape
01	\$403.15	John Collier	1760 training expenses
09	\$99.00	Menards	1851 water cooler paid for by Ottley

\$8,066.77

Road District of Grafton Township

Jack Freund, Highway Commissioner

10109 Vine Street, Unit A

Huntley, IL 60142

Phone 847-669-5070

Fax 847-659-1075

HIGHWAY COMMISSIONER REPORT

June 2012

-There were not any Special Moving permits.

**-NEXTEL BILL from last month was not paid yet, this needs to be paid this month along with the current month.**

**-Have not received a copy of my MASTERCARD statement for February 3, 2012 and have asked for it on 3/8/12, 4/12/12, 5/10/12 and 6/14/12.**

**-I am requesting copies of the BANK STATEMENTS for the ROAD DIST accounts for the months of APRIL, MAY and JUNE 2012 that I have not received.**

**-Need documents showing QUICKBOOK PAYROLL FEES and what month they are for. The fees need to be on the list of bills and approved by the board each month. This has not been done since the start of using Quick Books for payroll.**

**-Reports – Still have not received any since August 2011.**

If you have questions, please give me a call at the office and come in and see me.

TO: CLERK OF GRAFTON TOWNSHIP  
FROM: JOSEPH VOKATY  
997 NORTH SHORE DRIVE  
CRYSTAL LAKE, IL 60014

- . THE ENCLOSED LETTER IS TO BE READ AT THE BOARD MEETING ON JULY 12, 2012.
- . THE LETTER IS TO BECOME AN ADDITION TO MEETING MINUTES.

The powers of the Clerk are——extensive/ great/ meaningful. She was elected to perform many duties of the office, such as: public relations, make agendas for all meetings, receive bills, correspondence and other items for meeting agendas; publish all township business, responsible to start, finish, and take meeting minutes; responsible for all township documents, records, books, files, file cabinets, computers, credit cards, printers, stationery and other items used to make records. All of these duties are controlled in the Clerk's office by the Clerk and Clerk's assistants. Every paper generated in the township office belongs to the taxpayer – not the township officials. They only use the papers. The Clerk is responsible for them. Authority and Responsibility cannot be separated. One person cannot do something and have another person be responsible for the outcome.

The Clerk's office is home for a computer main frame. Repeaters with limited access are located elsewhere. Limited access consists of: no online, no computer printers. Access to main frame files for viewing only. All other computer work is performed in the Clerk's office under the supervision of the clerks. Clerks make copies of computer files. No original documents leave the Clerk's office – only copies. Credit cards are tools to generate records and are also the Clerk's responsibility.

Please let our Clerk do her job without usurpation. Supervisors, executive authority, or privileged usurping the Clerk also does so to all elected officials from Governor down to township officials.

JULY 12, 2012.



**GRAFTON TOWNSHIP**  
**Unpaid Bills Detail**  
 All Transactions

Type	Due Date	Split	Aging	Open Balance
<b>Alarm Detection Systems</b>				
Bill	6/20/2012	1512 · MAINTENANCE SERVICE - EQUIPM...	20	184.86
Total Alarm Detection Systems				184.86
<b>AT&amp;T</b>				
Bill	7/16/2012	1752 · TELEPHONE		222.14
Bill	7/19/2012	-SPLIT-		206.07
Total AT&T				428.21
<b>BLUECROSS BLUESHIELD OF ILLINOIS</b>				
Bill	7/18/2012	-SPLIT-		10,882.45
Total BLUECROSS BLUESHIELD OF ILLINOIS				10,882.45
<b>BROWN &amp; CO., LLP</b>				
Bill	6/30/2012	-SPLIT-	10	138.70
Total BROWN & CO., LLP				138.70
<b>CARDUNAL OFFICE SUPPLY</b>				
Bill	7/8/2012	-SPLIT-	2	281.03
Bill	7/16/2012	1851 · OFFICE SUPPLIES		485.95
Total CARDUNAL OFFICE SUPPLY				766.98
<b>COM ED</b>				
Bill	6/17/2012	1571 · UTILITIES	23	273.62
Total COM ED				273.62
<b>Evans, Marshall &amp; Pease, P.C.</b>				
Bill	2/17/2012	-SPLIT-	144	14,940.00
Total Evans, Marshall & Pease, P.C.				14,940.00
<b>Forensicon</b>				
Bill	6/15/2012	1573 · OTHER PROFESSIONAL SERVICES	25	6,549.68
Total Forensicon				6,549.68
<b>Grafton Township General Assistance</b>				
Bill	5/10/2012	1574 · ANNUAL MEETING	61	462.04
Total Grafton Township General Assistance				462.04
<b>Grafton Township Road District</b>				
Bill	4/12/2012	1511 · MAINTENANCE SERVICE-BUILDING	89	300,000.00
Bill	6/16/2012	1834 · IGA Rent	24	1,850.00
Bill	7/9/2012	1834 · IGA Rent	1	1,850.00
Total Grafton Township Road District				303,700.00
<b>Humana Dental Ins. Co.</b>				
Bill	6/23/2012	-SPLIT-	17	1,313.03
Total Humana Dental Ins. Co.				1,313.03

**GRAFTON TOWNSHIP**  
**Unpaid Bills Detail**  
 All Transactions

Type	Due Date	Split	Aging	Open Balance
<b>Huntley American Legion</b>				
Bill	7/13/2012	1575 · ROOM RENTAL		50.00
Total Huntley American Legion				50.00
<b>HUNTLEY AUTOMOTIVE REPAIR INC</b>				
Bill	7/16/2012	1751 · MAINTENANCE SERVICE		31.45
Total HUNTLEY AUTOMOTIVE REPAIR INC				31.45
<b>Ice Mountain Water</b>				
Bill	7/16/2012	1851 · OFFICE SUPPLIES		17.04
Bill	7/19/2012	1651 · OFFICE SUPPLIES		11.10
Total Ice Mountain Water				28.14
<b>Illinois Property Assessment Inst.</b>				
Bill	7/16/2012	1761 · TRAINING		340.00
Bill	7/16/2012	1761 · TRAINING		300.00
Bill	7/16/2012	1761 · TRAINING		340.00
Bill	7/16/2012	1761 · TRAINING		340.00
Bill	7/16/2012	1761 · TRAINING		300.00
Bill	7/19/2012	1761 · TRAINING		340.00
Total Illinois Property Assessment Inst.				1,960.00
<b>Interact Business Products, LLC</b>				
Bill	6/24/2012	1554 · PRINTING	16	134.22
Total Interact Business Products, LLC				134.22
<b>J.A. Ketchmark, LTD.</b>				
Bill	2/11/2012	1531 · ACCOUNTING SERVICES	150	160.00
Bill	6/15/2012	1531 · ACCOUNTING SERVICES	25	24.00
Total J.A. Ketchmark, LTD.				184.00
<b>John Collier</b>				
Bill	7/16/2012	1760 · TRAVEL EXPENSE		403.15
Total John Collier				403.15
<b>Kujovich Consulting</b>				
Bill	2/11/2012	1573 · OTHER PROFESSIONAL SERVICES	150	200.00
Bill	4/16/2012	1573 · OTHER PROFESSIONAL SERVICES	85	400.00
Total Kujovich Consulting				600.00
<b>Linda I. Moore</b>				
Bill	6/15/2012	1562 · TRAVEL EXPENSES	25	238.62
Total Linda I. Moore				238.62
<b>MasterCard Supervisor</b>				
Bill	4/13/2012	1563 · TRAINING	88	20.00
Bill	4/14/2012	1551 · POSTAGE	87	708.43
Bill	4/19/2012	1651 · OFFICE SUPPLIES	82	16.00

**GRAFTON TOWNSHIP**  
**Unpaid Bills Detail**  
**All Transactions**

Type	Due Date	Split	Aging	Open Balance
Bill	4/19/2012	1512 · MAINTENANCE SERVICE - EQUIPM...	82	34.47
Bill	4/22/2012	1512 · MAINTENANCE SERVICE - EQUIPM...	79	72.94
Bill	5/7/2012	1511 · MAINTENANCE SERVICE-BUILDING	64	659.00
Bill	5/14/2012	1562 · TRAVEL EXPENSES	57	78.40
Bill	5/17/2012	1562 · TRAVEL EXPENSES	54	132.85
Bill	5/27/2012	-SPLIT-	44	298.15
Bill	6/1/2012	1552 · TELEPHONE	39	208.84
Bill	6/2/2012	1551 · POSTAGE	38	52.62
Bill	6/11/2012	1551 · POSTAGE	29	45.00
Bill	6/15/2012	1905 · MISCELLANEOUS EXPENSE	25	30.29
Bill	7/15/2012	-SPLIT-		207.49
Total MasterCard Supervisor				2,564.48
<b>Michael C. Poper, P.C.</b>				
Bill	5/27/2012	1753 · LEGAL FEES	44	2,062.50
Total Michael C. Poper, P.C.				2,062.50
<b>Midwest Coach Builders, Inc.</b>				
Bill	7/7/2012	940 · BUS MAINTENANCE	3	120.00
Total Midwest Coach Builders, Inc.				120.00
<b>NICOR GAS</b>				
Bill	7/19/2012	1571 · UTILITIES		18.72
Total NICOR GAS				18.72
<b>Ottosen Britz Kelly Cooper Gilbert&amp;DiNiif</b>				
Bill	3/8/2012	1533 · LEGAL SERVICE	124	5,206.00
Bill	4/9/2012	1533 · LEGAL SERVICE	92	3,489.59
Bill	4/10/2012	1533 · LEGAL SERVICE	91	4,912.00
Bill	6/15/2012	1533 · LEGAL SERVICE	25	8,265.00
Bill	7/10/2012	1533 · LEGAL SERVICE		3,906.88
Total Ottosen Britz Kelly Cooper Gilbert&DiNiif				25,779.47
<b>Printing &amp; then some</b>				
Bill	3/19/2012	1554 · PRINTING	113	147.80
Bill	4/1/2012	1554 · PRINTING	100	147.80
Total Printing & then some				295.60
<b>Richard Alexander</b>				
Bill	7/16/2012	1751 · MAINTENANCE SERVICE		7.05
Total Richard Alexander				7.05
<b>Tom Jurs</b>				
Bill	7/19/2012	1511 · MAINTENANCE SERVICE-BUILDING		350.00
Total Tom Jurs				350.00
<b>TSI</b>				
Bill	7/13/2012	1561 · DUES		25.00

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**GRAFTON TOWNSHIP  
Unpaid Bills Detail  
All Transactions**

Type	Due Date	Split	Aging	Open Balance
Total TSI				25.00
<b>U.S. POST OFFICE</b>				
Bill	7/13/2012	1551 · POSTAGE		90.00
Total U.S. POST OFFICE				90.00
<b>Verizon Wireless</b>				
Bill	7/13/2012	-SPLIT-		31.52
Total Verizon Wireless				31.52
<b>VILLAGE OF HUNTLEY</b>				
Bill	6/28/2012	1573 · OTHER PROFESSIONAL SERVICES	12	162.50
Total VILLAGE OF HUNTLEY				162.50
<b>WILLIAM OTTLEY</b>				
Bill	7/16/2012	1854 · EQUIPMENT		99.00
Total WILLIAM OTTLEY				99.00
<b>Wright Express FSC</b>				
Bill	7/3/2012	5513 · FUEL	7	64.37
Bill	7/13/2012	930 · BUS FUEL		482.98
Total Wright Express FSC				547.35
<b>ZIEGLER'S ACE HARDWARE</b>				
Bill	7/10/2012	1511 · MAINTENANCE SERVICE-BUILDING		3.49
Total ZIEGLER'S ACE HARDWARE				3.49
<b>TOTAL</b>				<b><u>375,425.83</u></b>

## Grafton Township R & B Unpaid Bills Detail All Transactions

Type	Date	Num	Due Date	Split	Amount
<b>ALLIED ASPHALT PAVING COMPANY</b>					
Bill	6/9/2012		7/9/2012	-SPLIT-	-904.50
Bill	6/9/2012		7/9/2012	215 · ACCOUNTS PAYABLE - ROA...	580.00
Bill	6/9/2012		7/9/2012	215 · ACCOUNTS PAYABLE - ROA...	105.00
Bill	6/9/2012		7/9/2012	215 · ACCOUNTS PAYABLE - ROA...	219.50
Total ALLIED ASPHALT PAVING COMPANY					0.00
<b>AT&amp;T</b>					
Bill	6/13/2012	847669507006-2012	7/8/2012	6552 · TELEPHONE	-130.68
Bill	6/13/2012	847669507006-2012	7/8/2012	215 · ACCOUNTS PAYABLE - ROA...	130.68
Total AT&T					0.00
<b>BAKLEY CONSTRUCTION CORP</b>					
Bill	6/27/2012	21118	7/7/2012	9614 · MAINTENANCE SUPPLIES ...	-189.05
Bill	6/27/2012	21118	7/7/2012	215 · ACCOUNTS PAYABLE - ROA...	189.05
Total BAKLEY CONSTRUCTION CORP					0.00
<b>BLUECROSS BLUESHIELD OF ILLINOIS</b>					
Bill	6/30/2012		7/25/2012	9451 · Health / Life Insurance	-1,684.90
Bill	6/30/2012		7/25/2012	215 · ACCOUNTS PAYABLE - ROA...	1,684.90
Total BLUECROSS BLUESHIELD OF ILLINOIS					0.00
<b>CHICAGO INTERNATIONAL TRUCKS LLC</b>					
Bill	6/29/2012	11026395	7/10/2012	6113 · MAINTENANCE SUPPLY - ...	-38.37
Bill	6/29/2012	11026395	7/10/2012	215 · ACCOUNTS PAYABLE - ROA...	38.37
Total CHICAGO INTERNATIONAL TRUCKS LLC					0.00
<b>COM ED</b>					
Bill	6/11/2012		7/11/2012	6371 · UTILITIES	-112.24
Bill	6/11/2012		7/11/2012	215 · ACCOUNTS PAYABLE - ROA...	112.24
Total COM ED					0.00
<b>COM ED STREET LIGHTS</b>					
Bill	6/23/2012		8/22/2012	9519 · Street Lights	-265.89
Bill	6/23/2012		8/22/2012	215 · ACCOUNTS PAYABLE - ROA...	265.89
Total COM ED STREET LIGHTS					0.00
<b>CORRECTIVE ASPHALT MATERIALS</b>					
Bill	6/15/2012	12-2464	7/15/2012	9514 · MAINTENANCE SERVICE R...	-11,761.20
Bill	6/15/2012	12-2464	7/15/2012	215 · ACCOUNTS PAYABLE - ROA...	11,761.20
Total CORRECTIVE ASPHALT MATERIALS					0.00
<b>Grafton Township Town Fund</b>					
Bill	5/27/2011	52	6/26/2011	-SPLIT-	-448.80
Bill	5/27/2011	52	6/26/2011	215 · ACCOUNTS PAYABLE - ROA...	40.80
Bill	5/27/2011	52	6/26/2011	215 · ACCOUNTS PAYABLE - ROA...	408.00
Bill	2/6/2012		3/7/2012	6531 · ACCOUNTING SERVICE	-4,000.00
Bill	2/6/2012		3/7/2012	215 · ACCOUNTS PAYABLE - ROA...	4,000.00
Total Grafton Township Town Fund					0.00
<b>HINCKLEY SPRINGS WATER CO</b>					
Bill	6/24/2012	10164181 062412	6/24/2012	6122 · OPERATING SUPPLIES	-23.45
Bill	6/24/2012	10164181 062412	6/24/2012	215 · ACCOUNTS PAYABLE - ROA...	23.45
Total HINCKLEY SPRINGS WATER CO					0.00
<b>Humana Dental</b>					
Bill	6/13/2012	717423-002	7/1/2012	9451 · Health / Life Insurance	-229.47
Bill	6/13/2012	717423-002	7/1/2012	215 · ACCOUNTS PAYABLE - ROA...	229.47
Total Humana Dental					0.00
<b>McHenry County Council Of Governments</b>					
Bill	6/8/2012	9	6/18/2012	6562 · TRAVEL & MEETING EXPE...	-37.00
Bill	6/8/2012	9	6/18/2012	215 · ACCOUNTS PAYABLE - ROA...	37.00
Total McHenry County Council Of Governments					0.00



**Grafton Township R & B**  
**Unpaid Bills Detail**  
**All Transactions**

Type	Date	Num	Due Date	Split	Amount
<b>MDC ENVIRONMENTAL SERVICES (MARENGO)</b>					
Bill	6/1/2012	11235546	6/20/2012	6373 · GARBAGE DISPOSAL	-141.44
Bill	6/1/2012	11235546	6/20/2012	215 · ACCOUNTS PAYABLE - ROA...	141.44
Total MDC ENVIRONMENTAL SERVICES (MARENGO)					0.00
<b>NEXTEL COMMUNICATIONS</b>					
Bill	5/27/2012	866627045-070	7/11/2012	6552 · TELEPHONE	-136.48
Bill	5/27/2012	866627045-070	7/11/2012	215 · ACCOUNTS PAYABLE - ROA...	136.48
Bill	6/27/2012	866627045-071	8/11/2012	6552 · TELEPHONE	-136.48
Bill	6/27/2012	866627045-071	8/11/2012	215 · ACCOUNTS PAYABLE - ROA...	136.48
Total NEXTEL COMMUNICATIONS					0.00
<b>NICOR GAS</b>					
Bill	6/5/2012		7/20/2012	6371 · UTILITIES	-40.76
Bill	6/5/2012		7/20/2012	215 · ACCOUNTS PAYABLE - ROA...	40.76
Total NICOR GAS					0.00
<b>THE BANK OF NEW YORK MELLON</b>					
Bill	4/12/2012		4/12/2012	6840 · DEBT SERVICE	-270,000.00
Bill	4/12/2012		4/12/2012	215 · ACCOUNTS PAYABLE - ROA...	270,000.00
Total THE BANK OF NEW YORK MELLON					0.00
<b>THE BANK OF NEW YORK MELLON-Fee</b>					
Bill	6/26/2012	252-1637631	6/26/2012	6840 · DEBT SERVICE	-428.00
Bill	6/26/2012	252-1637631	6/26/2012	215 · ACCOUNTS PAYABLE - ROA...	428.00
Total THE BANK OF NEW YORK MELLON-Fee					0.00
<b>TOWNSHIP HWY COMM OF IL- BLUE MOUND</b>					
Bill	6/25/2012	2012 Summer Seminar	7/5/2012	6562 · TRAVEL & MEETING EXPE...	-170.00
Bill	6/25/2012	2012 Summer Seminar	7/5/2012	215 · ACCOUNTS PAYABLE - ROA...	170.00
Total TOWNSHIP HWY COMM OF IL- BLUE MOUND					0.00
<b>ZANCK, COEN &amp; WRIGHT, P.C.</b>					
Bill	5/31/2012	74716	6/30/2012	6533 · LEGAL SERVICE	-1,075.00
Bill	5/31/2012	74716	6/30/2012	215 · ACCOUNTS PAYABLE - ROA...	1,075.00
Total ZANCK, COEN & WRIGHT, P.C.					0.00
<b>ZIEGLER'S ACE HARDWARE</b>					
Bill	6/30/2012		7/30/2012	-SPLIT-	-48.95
Bill	6/30/2012		7/30/2012	215 · ACCOUNTS PAYABLE - ROA...	4.98
Bill	6/30/2012		7/30/2012	215 · ACCOUNTS PAYABLE - ROA...	43.97
Total ZIEGLER'S ACE HARDWARE					0.00
<b>TOTAL</b>					<b>0.00</b>

07/10/12

**GRAFTON TOWNSHIP**  
**Profit & Loss Budget vs. Actual**  
 April 2012 through March 2013

Ordinary Income/Expense	Apr '12 - Mar 13	Budget	% of Budget
<b>Income</b>			
<b>CORPORATE FUND REVENUE</b>			
1000 · PROPERTY TAXES	509,621.30	1,023,136.00	49.8%
1010 · REPLACEMENT TAXES	8,846.96	2,400.00	368.6%
1020 · INTEREST INCOME	0.00	500.00	0.0%
1040 · IGA ROAD COM SALARY	17,072.54	17,676.00	96.6%
1041 · IGA TRANSPORTATION	10,000.00	10,000.00	100.0%
1045 · GRANT INCOME	0.00	10.00	0.0%
1050 · TRANSPORTATION INCOME	1,168.00	4,700.00	24.9%
1051 · MUNICIPAL TRANSPORTATION INCOME	0.00	100.00	0.0%
1055 · MISCELLANEOUS INCOME	27.22	2,800.00	1.0%
1060 · SALE OF CAPITAL ASSETS	0.00	100,000.00	0.0%
<b>Total CORPORATE FUND REVENUE</b>	<b>546,736.02</b>	<b>1,161,322.00</b>	<b>47.1%</b>
<b>CORPORATE INSURANCE FUND REV</b>			
2000 · PROPERTY TAXES	8,396.88	16,823.00	49.9%
2020 · INTEREST INCOME	0.00	20.00	0.0%
2050 · MISCELLANEOUS INCOME	0.00	40.00	0.0%
<b>Total CORPORATE INSURANCE FUND REV</b>	<b>8,396.88</b>	<b>16,883.00</b>	<b>49.7%</b>
<b>GENERAL ASSISTANCE FUND REVENUE</b>			
5000 · PROPERTY TAXES	9,859.37	19,794.00	49.8%
5020 · INTEREST INCOME	37.04	160.00	23.2%
5050 · MISCELLANEOUS INCOME	185.94	100.00	185.9%
<b>Total GENERAL ASSISTANCE FUND REVENUE</b>	<b>10,082.35</b>	<b>20,054.00</b>	<b>50.3%</b>
<b>Total Income</b>	<b>565,215.25</b>	<b>1,198,259.00</b>	<b>47.2%</b>
<b>Expense</b>			
<b>GENERAL ASSISTANCE FUND</b>			
<b>ADMINISTRATION</b>			
<b>CAPITAL OUTLAY</b>			
5831 · EQUIPMENT	0.00	1,000.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.0%</b>
<b>CONTRACTUAL SERVICES</b>			
5511 · MAINTENANCE SERVICE - BUILDING	0.00	1,000.00	0.0%
5512 · MAINTENANCE SERVICE - EQUIPME...	551.86	1,000.00	55.2%
5513 · FUEL	538.18	500.00	107.6%
5533 · LEGAL FEES	0.00	2,000.00	0.0%
5534 · ACCOUNTING SERVICES	0.00	2,000.00	0.0%
5549 · OTHER PROFESSIONAL SERVICE	272.00	900.00	30.2%
5551 · POSTAGE	0.00	100.00	0.0%
5552 · TELEPHONE	145.94	1,000.00	14.6%
5553 · PUBLISHING	85.40	250.00	34.2%
5554 · PRINTING	0.00	300.00	0.0%
5555 · TRAVEL EXPENSE	27.99	200.00	14.0%
5556 · TRAINING	30.00	900.00	3.3%
5571 · UTILITIES	0.00	500.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>1,651.37</b>	<b>10,650.00</b>	<b>15.5%</b>
<b>OPERATING EXPENSES</b>			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	500.00	0.0%
<b>Total OPERATING EXPENSES</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.0%</b>
<b>PERSONNEL</b>			
5421 · SALARIES	1,322.25	10,000.00	13.2%
5451 · HEALTH INSURANCE	0.00	1,000.00	0.0%
5453 · UNEMPLOYMENT INSURANCE	0.00	600.00	0.0%
<b>Total PERSONNEL</b>	<b>1,322.25</b>	<b>11,600.00</b>	<b>11.4%</b>
<b>Total ADMINISTRATION</b>	<b>2,973.62</b>	<b>24,250.00</b>	<b>12.3%</b>

## GRAFTON TOWNSHIP Profit & Loss Budget vs. Actual

April 2012 through March 2013

	Apr '12 - Mar 13	Budget	% of Budget
<b>HOME RELIEF</b>			
<b>COMMODITIES</b>			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	2,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	2,000.00	0.0%
5784 · FLAT GRANT	0.00	4,500.00	0.0%
5785 · DRUGS	0.00	2,000.00	0.0%
5786 · FUEL	0.00	2,000.00	0.0%
5790 · Catastrophic Deduction	0.00	50,000.00	0.0%
<b>Total COMMODITIES</b>	<b>0.00</b>	<b>63,500.00</b>	<b>0.0%</b>
<b>CONTRACTUAL SERVICES</b>			
5805 · TRANSPORTATION ASSISTANCE	0.00	3,500.00	0.0%
5810 · PHYSICIAN SERVICE	0.00	12,000.00	0.0%
5882 · HOSPITAL SERVICE	0.00	7,000.00	0.0%
5884 · DENTAL SERVICE	0.00	3,000.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURA...	2,360.00	5,000.00	47.2%
5886 · FUNERAL & BURIAL SERVICE	0.00	10,000.00	0.0%
5887 · SHELTER	2,786.00	13,680.00	20.4%
5888 · UTILITY PAYMENTS	1,892.68	33,700.00	5.6%
5889 · AMBULANCE	0.00	5,000.00	0.0%
5890 · EYE CARE	0.00	2,000.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>7,038.68</b>	<b>94,880.00</b>	<b>7.4%</b>
<b>Total HOME RELIEF</b>	<b>7,038.68</b>	<b>158,380.00</b>	<b>4.4%</b>
<b>Total GENERAL ASSISTANCE FUND</b>	<b>10,012.30</b>	<b>182,630.00</b>	<b>5.5%</b>
<b>TOWN FUND EXPENDITURES</b>			
<b>ADMINISTRATION</b>			
<b>CAPITAL OUTLAY</b>			
1829 · CAPITAL ASSET OUTLAY	0.00	300,000.00	0.0%
1832 · DEBT SERVICE			
1833 · FACILITY RENOVATIONS/ADDITIO...	0.00	22,200.00	0.0%
1832 · DEBT SERVICE - Other	28,150.00	57,550.00	48.9%
<b>Total 1832 · DEBT SERVICE</b>	<b>28,150.00</b>	<b>79,750.00</b>	<b>35.3%</b>
<b>Total CAPITAL OUTLAY</b>	<b>28,150.00</b>	<b>379,750.00</b>	<b>7.4%</b>
<b>COMMODITIES</b>			
1651 · OFFICE SUPPLIES	928.31	2,500.00	37.1%
1652 · OPERATING SUPPLIES	898.69	2,500.00	35.9%
<b>Total COMMODITIES</b>	<b>1,827.00</b>	<b>5,000.00</b>	<b>36.5%</b>
<b>CONTRACTUAL SERVICES</b>			
1511 · MAINTENANCE SERVICE-BUILDING	669.54	2,000.00	33.5%
1512 · MAINTENANCE SERVICE - EQUIPME...	636.11	4,000.00	15.9%
1531 · ACCOUNTING SERVICES	0.00	36,000.00	0.0%
1533 · LEGAL SERVICE	30,352.54	200,000.00	15.2%
1551 · POSTAGE	270.00	400.00	67.5%
1552 · TELEPHONE	145.92	1,000.00	14.6%
1553 · PUBLISHING	382.70	500.00	76.5%
1554 · PRINTING	429.30	500.00	85.9%
1561 · DUES	1,344.49	2,200.00	61.1%
1562 · TRAVEL EXPENSES	0.00	300.00	0.0%
1563 · TRAINING	0.00	500.00	0.0%
1565 · CLERK	676.77	600.00	112.8%
1571 · UTILITIES	1,106.33	5,500.00	20.1%
1572 · FUEL	0.00	400.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	21,576.56	28,000.00	77.1%
1574 · ANNUAL MEETING	2,779.35	1,200.00	231.6%
1575 · ROOM RENTAL	150.00	600.00	25.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>60,519.61</b>	<b>283,700.00</b>	<b>21.3%</b>

## GRAFTON TOWNSHIP Profit & Loss Budget vs. Actual

April 2012 through March 2013

	Apr '12 - Mar 13	Budget	% of Budget
<b>OTHER EXPENDITURES</b>			
1905 · MISCELLANEOUS EXPENSE	0.00	100.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>0.00</b>	<b>100.00</b>	<b>0.0%</b>
<b>PERSONNEL</b>			
1420 · OFFICE Staff Hourly	17,195.22	35,000.00	49.1%
1421 · ELECTED OFFICIALS SALARIES	60,275.48	223,536.00	27.0%
1451 · HEALTH INSURANCE	19,311.29	75,000.00	25.7%
<b>Total PERSONNEL</b>	<b>96,781.99</b>	<b>333,536.00</b>	<b>29.0%</b>
<b>SENIOR SERVICES</b>			
900 · BUS SALARIES	6,466.42	38,000.00	17.0%
930 · BUS FUEL	1,648.04	8,000.00	20.6%
940 · BUS MAINTENANCE	544.50	8,000.00	6.8%
950 · BUS OFFICE SUPPLIES	0.00	200.00	0.0%
959 · BINGO/GAMES	2.69	2,000.00	0.1%
960 · BUS TELEPHONE	216.87	1,100.00	19.7%
967 · PRINTING	2,132.21	250.00	852.9%
968 · POSTAGE	923.17	200.00	461.6%
970 · BUS MISCELLANEOUS	0.00	100.00	0.0%
<b>Total SENIOR SERVICES</b>	<b>11,933.90</b>	<b>57,850.00</b>	<b>20.6%</b>
<b>Total ADMINISTRATION</b>	<b>199,212.50</b>	<b>1,059,936.00</b>	<b>18.8%</b>
<b>ASSESSOR</b>			
<b>CAPITAL OUTLAY</b>			
1854 · EQUIPMENT	682.86	8,000.00	8.5%
1899 · OFFICE RENOVATION	0.00	15,000.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>682.86</b>	<b>23,000.00</b>	<b>3.0%</b>
<b>COMMODITIES</b>			
1851 · OFFICE SUPPLIES	892.01	7,000.00	12.7%
<b>Total COMMODITIES</b>	<b>892.01</b>	<b>7,000.00</b>	<b>12.7%</b>
<b>CONTRACTUAL SERVICES</b>			
1751 · MAINTENANCE SERVICE	1,162.26	7,000.00	16.6%
1752 · TELEPHONE	1,203.12	4,000.00	30.1%
1753 · LEGAL FEES	0.00	20,000.00	0.0%
1754 · OUTSIDE APPRAISER	0.00	7,000.00	0.0%
1755 · POSTAGE	0.00	450.00	0.0%
1756 · SOFTWARE	7,075.00	20,000.00	35.4%
1757 · PUBLISHING	51.60	200.00	25.8%
1758 · PRINTING	70.00	300.00	23.3%
1759 · DUES	0.00	150.00	0.0%
1760 · TRAVEL EXPENSE	938.77	8,000.00	11.7%
1761 · TRAINING	1,541.60	3,600.00	42.8%
1762 · PUBLICATIONS/SUBSCRIPTIONS	235.00	2,800.00	8.4%
1763 · PAYROLL SERVICE	0.00	5,000.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>12,277.35</b>	<b>78,500.00</b>	<b>15.6%</b>
<b>OTHER EXPENDITURES</b>			
1939 · MISCELLANEOUS	76.00	1,000.00	7.6%
1940 · UNIFORMS	0.00	500.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>76.00</b>	<b>1,500.00</b>	<b>5.1%</b>
<b>PERSONNEL</b>			
1240 · SALARIES	77,176.34	330,000.00	23.4%
1241 · IMRF	7,709.94	33,000.00	23.4%
1242 · FICA/MEDICARE/TAXES	0.00	26,000.00	0.0%
1243 · HEALTH INSURANCE	13,235.82	65,000.00	20.4%
<b>Total PERSONNEL</b>	<b>98,122.10</b>	<b>454,000.00</b>	<b>21.6%</b>
<b>Total ASSESSOR</b>	<b>112,050.32</b>	<b>564,000.00</b>	<b>19.9%</b>
<b>Total TOWN FUND EXPENDITURES</b>	<b>311,262.82</b>	<b>1,623,936.00</b>	<b>19.2%</b>

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**GRAFTON TOWNSHIP**  
**Profit & Loss Budget vs. Actual**

April 2012 through March 2013

	Apr '12 - Mar 13	Budget	% of Budget
<b>TOWN IMRF FUND EXPENDITURES</b>			
3262 · RETIREMENT CONTRIBUTION	7,208.73	23,500.00	30.7%
<b>Total TOWN IMRF FUND EXPENDITURES</b>	7,208.73	23,500.00	30.7%
<b>TOWN INSURANCE FUND EXPENDITURE</b>			
<b>CONTRACTED SERVICES</b>			
2593 · RISK MANAGEMENT CONTRIBUTION	14,225.00	16,000.00	88.9%
<b>Total CONTRACTED SERVICES</b>	14,225.00	16,000.00	88.9%
<b>PERSONNEL</b>			
2453 · UNEMPLOYMENT INSURANCE	3,680.31	12,000.00	30.7%
<b>Total PERSONNEL</b>	3,680.31	12,000.00	30.7%
<b>Total TOWN INSURANCE FUND EXPENDITURE</b>	17,905.31	28,000.00	63.9%
<b>TOWN SOCIAL SECURITY EXPENDITURE</b>			
3761 · SOCIAL SECURITY CONTRIBUTION	8,651.28	20,000.00	43.3%
3762 · MEDICARE CONTRIBUTION	2,245.66	4,700.00	47.8%
<b>Total TOWN SOCIAL SECURITY EXPENDITURE</b>	10,896.94	24,700.00	44.1%
<b>Total Expense</b>	357,286.10	1,882,766.00	19.0%
<b>Net Ordinary Income</b>	207,929.15	-684,507.00	-30.4%
<b>Net Income</b>	207,929.15	-684,507.00	-30.4%

**Grafton Township R & B**  
**Profit & Loss Budget vs. Actual**  
 April 2012 through March 2013

	Apr '12 - Mar 13	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>PERMANENT HARD ROAD FD REVENUES</b>			
9000 · PROPERTY TAXES	233,236.58	468,254.00	49.8%
9020 · INTEREST INCOME	0.00	250.00	0.0%
9050 · MISCELLANEOUS INCOME	575.00	1,200.00	47.9%
9060 · Permits & Bonds	640.00	2,000.00	32.0%
9080 · GRANT INCOME	0.00	100.00	0.0%
<b>Total PERMANENT HARD ROAD FD REVENUES</b>	<b>234,451.58</b>	<b>471,804.00</b>	<b>49.7%</b>
<b>ROAD &amp; BRIDGE FUND REVENUES</b>			
6000 · PROPERTY TAXES - ROAD & BRIDGE	62,866.53	242,863.00	25.9%
6002 · MUNICIPAL SHARE	0.00	-116,651.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	15,045.21	41,000.00	36.7%
6020 · INTEREST INCOME	70.97	400.00	17.7%
6030 · RENTAL INCOME	3,700.00	48,000.00	7.7%
6040 · INTERGOVERNMENT AGREEMENT	28.50	324,100.00	0.0%
6050 · MISCELLANEOUS INCOME	0.00	150.00	0.0%
6060 · COURT FINES & PERMITS	1,030.96	2,000.00	51.5%
<b>Total ROAD &amp; BRIDGE FUND REVENUES</b>	<b>82,742.17</b>	<b>541,862.00</b>	<b>15.3%</b>
<b>ROAD &amp; BRIDGE IMRF FUND REVENUE</b>			
8000 · PROPERTY TAXES	7,502.98	15,063.00	49.8%
8020 · INTEREST INCOME	0.00	20.00	0.0%
<b>Total ROAD &amp; BRIDGE IMRF FUND REVENUE</b>	<b>7,502.98</b>	<b>15,083.00</b>	<b>49.7%</b>
<b>ROAD &amp; BRIDGE INSURANCE REVENUE</b>			
7000 · PROPERTY TAXES	10,573.61	21,227.00	49.8%
7020 · INTEREST INCOME	0.00	20.00	0.0%
7050 · MISCELLANEOUS INCOME	0.00	2,700.00	0.0%
<b>Total ROAD &amp; BRIDGE INSURANCE REVENUE</b>	<b>10,573.61</b>	<b>23,947.00</b>	<b>44.2%</b>
<b>Total Income</b>	<b>335,270.34</b>	<b>1,052,696.00</b>	<b>31.8%</b>
<b>Expense</b>			
<b>PERMANENT HARD ROAD EXPENDITURE</b>			
<b>COMMODITIES</b>			
9614 · MAINTENANCE SUPPLIES - ROADS	254.96	42,000.00	0.6%
9652 · OPERATING SUPPLIES	343.85	10,000.00	3.4%
9655 · AUTO FUEL & OIL	2,534.38	45,000.00	5.6%
9656 · SALT, CALCIUM, ICE CONTROL	1,514.03	100,000.00	1.5%
<b>Total COMMODITIES</b>	<b>4,647.22</b>	<b>197,000.00</b>	<b>2.4%</b>
<b>CONTRACT SERVICES</b>			
9514 · MAINTENANCE SERVICE ROAD	0.00	240,000.00	0.0%
9518 · ROAD STRIPPING	0.00	20,000.00	0.0%
9519 · Street Lights	818.61	6,000.00	13.6%
9520 · ROAD SIGNS & MATERIALS	90.00	25,000.00	0.4%
9532 · ENGINEERING SERVICE	2,633.40	30,000.00	8.8%
9594 · RENTALS	0.00	15,000.00	0.0%
<b>Total CONTRACT SERVICES</b>	<b>3,542.01</b>	<b>336,000.00</b>	<b>1.1%</b>
<b>OTHER EXPENDITURES</b>			
9929 · MISCELLANEOUS	500.00	10,000.00	5.0%
<b>Total OTHER EXPENDITURES</b>	<b>500.00</b>	<b>10,000.00</b>	<b>5.0%</b>
<b>PERSONNEL</b>			
9421 · SALARIES	37,840.16	195,000.00	19.4%
9451 · Health / Life Insurance	4,801.53	30,000.00	16.0%
9461 · Social Security Contribution	2,771.77	14,000.00	19.8%
9462 · Medicare Contribution	605.20	3,750.00	16.1%
9472 · Uniforms	184.00	1,500.00	12.3%
<b>Total PERSONNEL</b>	<b>46,202.66</b>	<b>244,250.00</b>	<b>18.9%</b>
<b>Total PERMANENT HARD ROAD EXPENDITURE</b>	<b>54,891.89</b>	<b>787,250.00</b>	<b>7.0%</b>

## Grafton Township R & B Profit & Loss Budget vs. Actual April 2012 through March 2013

	Apr '12 - Mar 13	Budget	% of Budget
<b>ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b>			
<b>PERSONNEL</b>			
8463 · RETIREMENT CONTRIBUTION	4,151.29	37,000.00	11.2%
<b>Total PERSONNEL</b>	<b>4,151.29</b>	<b>37,000.00</b>	<b>11.2%</b>
<b>Total ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b>	<b>4,151.29</b>	<b>37,000.00</b>	<b>11.2%</b>
<b>ROAD &amp; BRIDGE-INS-EXPENDITURE</b>			
<b>CONTRACT SERVICE</b>			
7593 · RISK MANAGEMENT CONTRIBUTION	20,469.00	33,000.00	62.0%
<b>Total CONTRACT SERVICE</b>	<b>20,469.00</b>	<b>33,000.00</b>	<b>62.0%</b>
<b>PERSONNEL</b>			
7453 · UNEMPLOYMENT INSURANCE	147.78	6,000.00	2.5%
<b>Total PERSONNEL</b>	<b>147.78</b>	<b>6,000.00</b>	<b>2.5%</b>
<b>Total ROAD &amp; BRIDGE-INS-EXPENDITURE</b>	<b>20,616.78</b>	<b>39,000.00</b>	<b>52.9%</b>
<b>ROAD &amp; BRIDGE FUND EXPENDITURES</b>			
<b>ADMINISTRATION</b>			
<b>CAPITAL OUTLAY</b>			
6831 · EQUIPMENT	0.00	4,000.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>0.00</b>	<b>4,000.00</b>	<b>0.0%</b>
<b>COMMODITIES</b>			
6651 · OFFICE SUPPLIES	91.12	600.00	15.2%
<b>Total COMMODITIES</b>	<b>91.12</b>	<b>600.00</b>	<b>15.2%</b>
<b>CONTRACTED SERVICES</b>			
6512 · MAINTENANCE EQUIPMENT	0.00	1,000.00	0.0%
6531 · ACCOUNTING SERVICE	0.00	25,000.00	0.0%
6533 · LEGAL SERVICE	11,831.00	60,000.00	19.7%
6551 · POSTAGE	45.00	200.00	22.5%
6552 · TELEPHONE	796.54	4,500.00	17.7%
6553 · PUBLISHING	203.30	1,500.00	13.6%
6554 · PRINTINING	0.00	200.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	50.00	300.00	16.7%
6562 · TRAVEL & MEETING EXPENSE	15.00	5,000.00	0.3%
6563 · EDUCATION & TRAINING	0.00	500.00	0.0%
<b>Total CONTRACTED SERVICES</b>	<b>12,940.84</b>	<b>98,200.00</b>	<b>13.2%</b>
<b>OTHER EXPENDITURES</b>			
6914 · MUNICIPAL REPLACEMENT	0.00	7,800.00	0.0%
6929 · MISCELLANEOUS	129.39	8,000.00	1.6%
<b>Total OTHER EXPENDITURES</b>	<b>129.39</b>	<b>15,800.00</b>	<b>0.8%</b>
<b>PERSONNEL</b>			
6421 · SALARIES	1,547.50	7,000.00	22.1%
<b>Total PERSONNEL</b>	<b>1,547.50</b>	<b>7,000.00</b>	<b>22.1%</b>
<b>Total ADMINISTRATION</b>	<b>14,708.85</b>	<b>125,600.00</b>	<b>11.7%</b>
<b>MAINTENANCE</b>			
<b>CAPITAL OUTLAY</b>			
6820 · CAPITAL ASSET OUTLAY	2,500.00	122,500.00	2.0%
6833 · OTHER IMPROVEMENTS	0.00	25,000.00	0.0%
6840 · DEBT SERVICE	6,400.00	283,500.00	2.3%
<b>Total CAPITAL OUTLAY</b>	<b>8,900.00</b>	<b>431,000.00</b>	<b>2.1%</b>

## Grafton Township R & B Profit & Loss Budget vs. Actual April 2012 through March 2013

	Apr '12 - Mar 13	Budget	% of Budget
<b>COMMODITIES</b>			
6111 · MAINTENANCE SUPPLY - BUILDING	28.50	10,000.00	0.3%
6112 · MAINTENANCE SUPPLY - EQUIPMENT	2,983.38	10,000.00	29.8%
6113 · MAINTENANCE SUPPLY - VEHICLES	889.35	10,000.00	8.9%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	100.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	1,000.00	0.0%
6122 · OPERATING SUPPLIES	208.67	2,500.00	8.3%
6123 · SMALL TOOLS	48.97	6,000.00	0.8%
<b>Total COMMODITIES</b>	<b>4,158.87</b>	<b>39,700.00</b>	<b>10.5%</b>
<b>CONTRACT SERVICES</b>			
6311 · MAINTENANCE SERVICE - BUILDING	0.00	10,000.00	0.0%
6312 · MAINTENANCE SERVICE - EQUIPMENT	50.95	10,000.00	0.5%
6313 · MAINTENANCE SERVICE - VEHICLES	32.00	8,500.00	0.4%
6314 · MAINTENANCE SERVICE ROADS	0.00	100.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	1,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	500.00	0.0%
6371 · UTILITIES	819.14	9,000.00	9.1%
6373 · GARBAGE DISPOSAL	427.54	3,000.00	14.3%
6394 · RENTALS	0.00	300.00	0.0%
<b>Total CONTRACT SERVICES</b>	<b>1,329.63</b>	<b>42,500.00</b>	<b>3.1%</b>
<b>OTHER EXPENDITURES</b>			
6919 · MISCELLANEOUS	0.00	3,000.00	0.0%
6952 · INTERGOVERNMENTAL AGMT	17,072.54	34,828.00	49.0%
<b>Total OTHER EXPENDITURES</b>	<b>17,072.54</b>	<b>37,828.00</b>	<b>45.1%</b>
<b>PERSONNEL</b>			
6221 · SALARIES	2,166.50	9,500.00	22.8%
<b>Total PERSONNEL</b>	<b>2,166.50</b>	<b>9,500.00</b>	<b>22.8%</b>
<b>Total MAINTENANCE</b>	<b>33,627.54</b>	<b>560,528.00</b>	<b>6.0%</b>
<b>Total ROAD &amp; BRIDGE FUND EXPENDITURES</b>	<b>48,336.39</b>	<b>686,128.00</b>	<b>7.0%</b>
6391 · R&B - CONTINGENCIES	0.00	32,000.00	0.0%
6560 · Payroll Expenses	147.00		
66900 · Reconciliation Discrepancies	0.00	0.00	0.0%
9917 · PHR - CONTINGENCIES	0.00	15,000.00	0.0%
<b>Total Expense</b>	<b>128,143.35</b>	<b>1,596,378.00</b>	<b>8.0%</b>
<b>Net Ordinary Income</b>	<b>207,126.99</b>	<b>-543,682.00</b>	<b>-38.1%</b>
<b>Net Income</b>	<b>207,126.99</b>	<b>-543,682.00</b>	<b>-38.1%</b>



# System Activity Report

(6/1/2012 - 6/30/2012)

## General Assistance

Grants (New Clients) : 0  
Grants (Previous Clients) : 0  
In-Process : 3  
Denials : 2  
Sanctions : 0  
Terminations : 0

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5 \$0.00

## General Assistance - Medical

Referrals : 0  
Disbursements : 0

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0 \$0.00

## General Assistance - Work Program Assignments

Job Training : 0  
Workfare : 0

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0

## Emergency Assistance

Grants : 2 \$1,100.00  
In-Process : 1  
Denials : 0

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3 \$1,100.00

Grand Totals: 8 \$1,100.00

<b>GRAFTON TOWNSHIP</b>								
<b>BUS SERVICE FOR JUNE</b>			<b>JUNE 2012 TOTALS</b>					
<u>Grafton Township</u>		<u>Out of Township</u>		<u>Grafton Township</u>	<u>Out of Township</u>		<u>Sun City</u>	<u>Non Sun City</u>
<u>Date</u>	<u>Riders</u>	<u>Riders</u>	<u>Total Riders</u>	<u>Revenue</u>	<u>Revenue</u>	<u>Total Revenue</u>		
June 1, 2012	7	10	17	\$7.00	\$10.00	\$17.00	14	3
June 4, 2012	2	12	14	\$2.00	\$16.00	\$18.00	14	0
June 5, 2012	10	10	20	\$10.00	\$10.00	\$20.00	14	6
June 6, 2012	6	12	18	\$10.00	\$20.00	\$30.00	14	4
June 7, 2012	14	18	32	\$14.00	\$18.00	\$32.00	26	6
June 8, 2012	10	10	20	\$12.00	\$10.00	\$22.00	16	4
June 11, 2012	no bus service		0			\$0.00		
June 12, 2012	13	11	24	\$13.00	\$11.00	\$24.00	18	6
June 12, 2012	4	8	12	\$4.00	\$12.00	\$16.00	10	2
June 14, 2012	6	13	19	\$6.00	\$13.00	\$19.00	15	4
June 15, 2012	0	11	11	\$0.00	\$11.00	\$11.00	11	0
June 18, 2012	3	6	9	\$3.00	\$6.00	\$9.00	6	3
June 19, 2012	14	14	28	\$14.00	\$14.00	\$28.00	24	4
June 20, 2012	2	6	8	\$6.00	\$14.00	\$20.00	6	2
June 21, 2012	9	15	24	\$14.00	\$15.00	\$29.00	19	5
June 22, 2012	6	12	18	\$6.00	\$12.00	\$18.00	18	0
June 25, 2012	5	6	11	\$5.00	\$6.00	\$11.00	11	0
June 26, 2012	8	10	18	\$8.00	\$10.00	\$18.00	12	6
June 27, 2012	15	12	27	\$10.00	\$16.00	\$26.00	20	7
June 28, 2012	8	6	14	\$8.00	\$6.00	\$14.00	8	6
June 29, 2012	10	10	20	\$10.00	\$10.00	\$20.00	16	4
<b>Total June</b>	<b>152</b>	<b>212</b>	<b>364</b>	<b>\$162.00</b>	<b>\$240.00</b>	<b>\$402.00</b>	<b>292</b>	<b>72</b>

